

Fixed assets checklist

Use this list to keep track of big-ticket items worth more than \$500 you've bought to run your business.

Common fixed assets	Fill in what you've got
Computers and laptops	
Computer hardware, including printers	
Computer software programs	
Some intellectual property, such as patents	
Photocopiers	
Office furniture	
Tools of the trade	
Plant or machinery used for production	
Art	
Motor vehicles	
Buildings, including any space you have leased with an option to buy or rent out	
Land	
Long-term investments, eg stocks or bonds	
<i>Other fixed assets</i>	
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See **Common business assets** on business.govt.nz
for more tips and resources.

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